

Annual Report of the Accreditation Commission for the Year 2003

February 2004

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1. Introduction

The work of the Accreditation Commission (hereafter called only AC) is laid down in the relevant provisions of Act No. 111/1998 Coll., on Higher Education Institutions, as amended and supplemented, and further elaborated in the Statutes of the AC, as well as the activities of its work groups, which are subjects to their own rules approved by the AC in compliance with the Statute.

2. Composition of the AC and its Work Groups

◦ Composition of the AC

Since the preceding year, the composition of the AC has not changed.

◦ **Since the preceding year, the number of work groups of the AC and their names has not changed.**

◦ **In the year 2003, the composition of the following work groups changed as follows:**

Chemistry: Prof. Ing. Miloslav Frumar, DrSc., from Faculty of Chemical Technology, University of Pardubice (AC meeting 02-03, 29-30.4. 2003) became a new member, replacing prof. Ing. Jaroslav Churáček, DrSc. who resigned (AC meeting 01-03, 11-12.3 2003);

Military branches: work group was newly nominated: prof. MUDr. Josef Fusek, DrSc., chairman, from Purkyně Military Academy in Hradec Králové; members: prof. Ing. Milan Golian, CSc., from Military Academy in Brno; prof. Ing. Zdeněk Malina, CSc., from Military Academy in Brno; doc. Ing. Zdeněk Křížan, CSc., from Military Academy in Brno; doc. RNDr. Zdeněk Zemánek, CSc., from Military University of Ground Forces in Vyškov; doc. Ing. Bohuslav Prikryl, Ph.D., from Military University of Ground Forces in Vyškov (AC meeting 04-03, 23.-24.9.2003); doc. Ing. Pavel Mañas, Ph.D., from Military Academy in Brno became a new member, replacing prof. Ing. Zdeněk Malina, CSc., (AC meeting 06-03).

History: doc. PhDr. Ivo Budil, Ph.D., from Faculty of Humanities University of West Bohemia in Pilsen became a new member (AC meeting 04-03, 23-24.9.2003).

Medical and Health Sciences: prof. MUDr. Jiří Horák, CSc. and prof. MUDr. Josef Marek, DrSc., have resigned; doc. MUDr. Jan Bartoníček, DrSc., from Third Faculty of Medicine, Charles University in Prague, became a new member (AC meeting 01-03, 11-12.3. 2003), as well as prof. MUDr. Jan Škrha, DrSc., from First Faculty of Medicine, Charles University in Prague (AC meeting 05-03, 4-5.11. 2003).

Composition of permanent work-group-members

Year	Universities	Czech Academy of Sciences	Other institutions	Foreign members	Total
1999	146	21	19	9	186
2000	171	20	14	6	205
2001	171	20	15	5	205
2002	166	21	15	6	208
2003	172	21	13	6	206

3. AC Meetings in the year 2003

3.1. Statistical data of the meetings

	AC Meetings	Venue	No. of AC members attending
1.	11-12 March	Telč	19
2.	29-30 April	Pelhřimov	17
3.	17-18 June	Loučeň	18
4.	22-24 September	Herbertov	17
5.	4-5 November	Telč	16
6.	9-10 December	Tuchlovice	21

◦ Applications for State Approval

A total of 91 applications were submitted to the Ministry of Education, Youth and Sport to the end of the year 2003, thereof 16 in 1999, 23 in 2000, 22 in 2001, 11 in 2002 and 23 in 2003. Of the 91 applications, 7 requested setting up university-level institutions; the other applicants aimed at non-university higher education institutions. To date, the Accreditation Commission has dealt with 88 applications, recommending 35 of them for state approval and for accreditation of the relevant study programmes; 31 applicants were not recommended. In the course of the application process, a total of 22 applicants withdrew their applications and 3 applications are at various stages of processing.

Applications processed in the year 2003:

Applications for state approval recommended by AC:

Rašínova vysoká škola se sídlem v Brně (s.r.o.) /Rašín College in Brno (Ltd)/ (3rd application)

Vysoká škola regionálního rozvoje se sídlem v Praze (s.r.o.) /Institute of Regional Development in Prague (Ltd)/ (4th application)

Filmová akademie se sídlem v Písku (o.p.s.) /Film Academy in Písek (non-profit-making Comp.)/

Vysoká škola tělesné výchovy a sportu Palestra se sídlem v Praze (s.r.o.) /Institute of Physical Education and Sports in Prague (Ltd)/ (2nd application)

ARC – Vysoká škola politických a společenských věd se sídlem v Kolíně (s.r.o.) /ARC-College of Political and Social Sciences in Kolín (Ltd)/ (2nd application)

Vysoká škola evropských a regionálních studií se sídlem v Českých Budějovicích (o.p.s.) /Institute of European and Regional Studies in České Budějovice (Ltd)/ (3rd application)

Západomoravská vysoká škola se sídlem v Třebíči (o.p.s.) /West-Moravian Institute in Třebíč(non-profit-making Comp.)/

Applications for state approval rejected by the AC:

EUROPEON České Budějovice (a.s.) (Inc.) (3rd application)

Vysoká škola tělesné výchovy a sportu Palestra se sídlem v Praze (s.r.o.) /Institute of Physical Education and Sports in Prague (Ltd) (1st application)

Vysoká škola regionálního rozvoje se sídlem v Praze (s.r.o.) /Institute of Regional Development in Prague (Ltd)/ (3rd application)

Vysoká škola ekonomiky a informatiky se sídlem v Českých Budějovicích (s.r.o.) /Institute of Economics and Informatics in České Budějovice (Ltd)/ (5th application)

Vysoká škola regionálního rozvoje a veřejné správy se sídlem v Českých Budějovicích (s.r.o.) /Institute of Regional Development and Public Administration in České Budějovice(Ltd)/ (6th application)

Vysoká škola veřejné správy a bezpečnostního managementu se sídlem v Českých Budějovicích (s.r.o.) /Institute of Public Administration and Security Management in České Budějovice (Ltd)/ (2nd application)

Vysoká škola Visegrád se sídlem v Praze (o.p.s.) /Institute Visegrád in Prague (non-profit-making Comp.)/

Soukromá vysoká škola ekonomická se sídlem ve Znojmě (s.r.o.) /Private Institute of Economics in Znojmo (Ltd)/

Vysoká škola v Praze (o.p.s.) /College of Prague (non-profit-making Comp.)/

Applications withdrawn while being processed:

Vysoká škola ekonomiky a informatiky se sídlem v Českých Budějovicích (s.r.o.) /Institute of Economics and Informatics in České Budějovice (Ltd)/ (4th application)

Vysokoškolský institut Vyšehrad se sídlem v Praze (s.r.o.) /Institute Vyšehrad in Prague (Ltd)/

Vysoká škola krizového managementu a insolvence se sídlem v Brně (s.r.o.) /Institute of Crisis Management and Insolvency in Brno (Ltd)/

Vysoká škola spediční a správní se sídlem v Přerově (s.r.o) /Institute of Forwarding and Administration in Přerov (Ltd)/ (2nd application)

Vysoká škola ekonomicko-správní Jablonec nad Nisou (o.p.s) /Institute of Economics and Administration in Jablonec nad Nisou (non-profit-making Comp.)/

Newton College Brno (a.s.) /Inc./

Number of applications submitted in 2003	17
Number of applications processed by the AC	22
The status of applying organizations Inc./Ltd/non-profit-making Comp.	6/14/2
State approval agreed/disagreed/application withdrawn	7/9/6
Regional representation of processed applications	Prague-7, Brno Region-4, Vysočina Region-1, Olomouc Region-1, Budějovice Region-6, Písek Region- 1, Pardubice Region-1, Liberec Region-1

° Accreditation of Study Programs discussed in 2003

Applications	Doctoral Study Programme		Master Study Programme/Follow-up Master Study Programme		Bachelor Study Programme	
	approval	non-approval	approval	non-approval	approval	non-approval
Higher Educ. Institutions (HEI)	19	1	50/135	3/37	148	69
Accreditation			402/233		28	
Extended Accreditation (proposal of restriction of accreditation) *	(4)		(28/3)		(15)	
Tertiary Professional Schools & Universities acc. § 81					7	
Universities & Institutes of the Academy of Sciences acc. § 81	13					

* In some cases the AC proposed restrictions while extending accreditation

° 359 applications for accreditation of the fields of habilitation and appointment procedures were processed. Details can be found at: <http://www.msmt.cz/files/habilitace.htm>.

	appointment procedures for associate professors or the appointment of professors	appointment procedures for associate professors only	appointment of professors only	Total
recommended	220	51	29	300
rejected	28	8	23	59

3.2. Factual Information from AC meetings

The items “Accreditation of Study Programmes”, “Applications for Extension of Accreditation”, “Accreditation of the Fields of Habilitation and Appointment Proceedings” and “Miscellaneous” were on the agenda of all AC meetings in 2003.

From Minutes of the Meeting 01-03:

- application for the accreditation in accordance with § 81 of Act on Higher Education Institutions: VOŠE v Mladé Boleslavi /Tertiary Professional School of Business in Mladá Boleslav/, Silesian University in Opava & VOŠ a HŠ v Opavě /Tertiary Professional School and School of Hotel Catering and Management in Opava/, Technical University in Liberec & VOŠ v Jablonci n. Nisou /Tertiary Professional School in Jablonec nad Nisou/
- accreditation of Follow-up Master Study Programme for Vysoká škola finanční a správní v Praze /College of Finance and Administration in Prague/
- application to set up a Faculty of Applied Social Sciences at the University of Hradec Králové

- progress of administrative procedures for restricting the accreditation of the Master study programme „Law and Juristic Science“ at the Faculty of Law of Palacký University in Olomouc.

Conclusions:

The AC, apart from other things, did not recommend the accreditation for VOŠE Mladá Boleslav /Tertiary Professional School of Business in Mladá Boleslav/, did not approve the application to set up a Faculty of Applied Social Sciences of the University of Hradec Králové, approved the accreditation for Silesian University in Opava & Tertiary Professional School and School of Hotel Catering and Management in Opava and for Technical University in Liberec & Tertiary Professional School in Jablonec nad Nisou, then approved the accreditation of Follow-up Master Study Programme for College of Finance and Administration in Prague. The AC was acquainted with arguments of rector of Palacký University in Olomouc concerning the administrative procedures for restricting the accreditation of the Master study programme „Law and Juristic Science“ at the Faculty of Law, nevertheless the AC insisted on its previous recommendation.

From Minutes of the Meeting 02-03:

- applications for state approval: Vysoká škola krizového managementu a insolvence se sídlem v Brně (s.r.o.) /Institute of Crisis Management and Insolvency in Brno (Ltd)/, EUROPEON se sídlem v Českých Budějovicích (a.s.) /EUROPEON České Budějovice (Inc.)/, Vysoká škola ekonomiky a informatiky se sídlem v Českých Budějovicích (s.r.o.) /Institute of Economics and Informatics in České Budějovice (Ltd)/
- applications of VVŠPV Vyškov /Military University of Ground Forces in Vyškov/ and VA Brno /Military Academy in Brno/ to merge two faculties from both mentioned universities.

Conclusions:

The AC, apart from other things, did not recommend state approval for Vysoká škola krizového managementu a insolvence se sídlem v Brně (s.r.o.) /Institute of Crisis Management and Insolvency in Brno (Ltd)/, for Vysoká škola EUROPEON se sídlem v Českých Budějovicích (a.s.) /EUROPEON České Budějovice (Inc.)/, and for Vysoká škola ekonomiky a informatiky se sídlem v Českých Budějovicích (s.r.o.) /Institute of Economics and Informatics in České Budějovice (Ltd)/, approved the accreditation of the follow-up Master study programme for Vysoká škola hotelová v Praze /College of Hotel Catering and management in Prague (Ltd)/, approved the application of VVŠPV Vyškov /Military University of Ground Forces in Vyškov/ and VA Brno /Military Academy in Brno/ to merge two faculties of both mentioned universities.

From Minutes of the Meeting 03-03:

- acceptance of conclusions from institutional evaluation and evaluation of accredited activities of selected private higher education institutions (see conclusions); commencement of evaluation of other PHEI (see point 4.2 of the report)
- applications for state approval of Vysoká škola spediční a správní se sídlem v Přerově (s.r.o.) /Institute of Forwarding and Administration in Přerov (Ltd)/ and Institut evropských a regionálních studií se sídlem v Českých Budějovicích (s.r.o.) /Institute of European and Regional Studies in České Budějovice (Ltd)/.

Conclusions:

The AC, apart from other things, recommended state approval for Institut evropských a regionálních studií se sídlem v Českých Budějovicích (s.r.o.) /Institute of European and Regional Studies in České Budějovice (Ltd)/ and recommended state approval for Vysoká škola expediční a správní se sídlem v Přerově (s.r.o.) /Institute of Forwarding and Administration in Přerov (Ltd)/.

Conclusions of institutional evaluation for Vysoká škola hotelová v Praze 8, s.r.o.(VŠH) /College of Hotel Catering and Management in Prague (Ltd)/ and Bankovní institut vysoká škola, a.s. Praha (BIVŠ) /College of Banking in Prague (Inc.)

a) Conclusions and recommendations for BIVŠ Prague:

- 1) Concerning BIVŠ management - examine suitability of actual structure of departments and aim for their more homogeneous profile in order to become a tool ensuring quality of teaching.*
- 2) Consider a way of creating suitable conditions for student's involvement into the institution management. Improve feedback using more elaborated system of student's questionnaires (they should be organised within each subject in every semestre).*
- 3) Consider to which extent is diversification of study programmes and their branches harmonised with personel sources. Increase numbers of internal teachers in keeping with the increase in student numbers (mainly full-time students) and the instituion development. Create conditions for introduction of compulsory study of two foreign languages.*
- 4) Improve quality assurance system of teaching (restructuralization of departments, better feedback).*

b) Conclusions for VŠH Prague:

- 1) Concerning BIVŠ management - consider suitability of existing structure of departments (especially department of economics and law) and seek for their more homogeneous profile in order to be a tool ensuring quality of teaching.*
- 2) Increase numbers of internal teachers in keeping with the increase in student numbers (mainly full-time students) and the instituion development.*
- 3) Improve quality assurance system of teaching (restructuralization of departments, better feedback, rectify found deficiencies in the field of language teaching.*
- 4) Improve feedback using more elaborated system of student's questionnaires (they should be organised within each subject in every semestre). Realize strategic aim to obtain another building and create adequate spatial rear for library and study room. Increase the library collection (in connection with the accreditation of follow-up Master study programme), number of PC's in study room and avaibility of Internet to students.*

Conclusions concerning evaluation of accredited activities for Vysoká škola Karla Engliše v Brně, a.s., (VŠKE) /Karel Engliš Institute in Brno (Inc.)/ Evropský polytechnický institut, s.r.o. Kunovice (EPI) /European Polytechnic Institute in Kunovice (Ltd)/, Soukromá vysoká škola ekonomických studií, s.r.o. Praha (SVŠES) /Private Institute of Economic Studies in Prague (Ltd)/ and Vysoká škola Karlovy Vary, o.p.s. (VŠKV) /College of Karlovy Vary (non-profit-making Comp.).

a) Conclusions for VŠKE Brno:

- 1) The AC found serious deficiencies while implementing accredited study programme „Economics and management“ and proposes, in accordance with Article 85, subsection 2, point a), Act No 111/1998 on Higher Education Institutions, restriction of accreditation from the academic year of 2004/2005.*

Reasons: Due to financial crisis, VŠKE does not fulfil conditions of the accreditation of its study programme. This institution does not achieve even minimal standards, as it does not have any internal teachers (with the exception of ass. prof. Zapletal). In consequence VŠKE cannot fulfil conditions of accreditation in the field of publication, creative and specialised activities. Development of material conditions of studies is significantly inhibited by financial limitations, which became evident in absolutely insufficient library collections.

2) The AC requests a submission of a report about changes in staffing levels (institution has only one internal teacher) before the end of October of this year.

b) Conclusions for EPI Kunovice:

Regarding found deficiencies while implementing accredited activities at EPI, the AC requests, in accordance with the Article 85, subsection 1, Act No 111/1998 on Higher Education Institutions, following rectifications:

1) The practice of circumventing combined form of studies (with the help of individual study plans) - which has not been accredited for EPI - has to be immediately terminated.

2) Before 31st of August 2003, the EPI will submit a report about study length concerning all graduates of Bachelor study programmes, divided into graduates of Irish Bachelor study programme and tertiary professional school, detailing the length of their studies in Bachelor study programme in Kunovice (2,3,4,5 semestres).

3) EPI has to regularly invite specialists nominated by AC to the board of examiners' sessions, at least three weeks before the board of examiners' session takes place.

4) Teaching aids have to be revised to the form complying with generally accepted rules for specialised study texts (accordance of content with a course structure; extent and content corresponding to course contents, quotations and sources). An inspection will be carried out after a year.

c) Conclusions for SVŠES Praha:

1) SVŠES fundamentally fulfils conditions of the accreditation of its study programme.

2) A more relevant problem arose in connection with an introduction of specialization „Business in EU“, which was, by structure of subjects and preparation of state Bachelor examinations, raised to the level of a study branch. Specialised working group drew attention to this problem, which was rectified by SVŠES management.

3) A part of teaching aids for combined study form does not correspond with requests for distance studies. The AC requests a submission of correct teaching tools for combined study form within two years.

4) Improvement of staffing levels is necessary.

5) Creative and specialised activity is still overly directed to teaching. It is necessary to intensify activity of publishing of SVŠES internal teachers.

(The SVŠES rector's statement concerning this report is enclosed on the Ministry's website.)

d) Conclusions for VŠKV Karlovy Vary:

Regarding found deficiencies while implementing accredited activities at VŠKV, the AC requests, in accordance with the Article 85, subsection 1, Act No 111/1998 On Higher Education Institutions, following rectifications:

- 1) *Increase in staffing levels of the institution, in order to have basic subjects provided by internal teachers*
- 2) *Creation of clear internal structure of the HEI*
- 3) *Upgraded library equipment, in order to provide at least the basic literature relevant to studied subjects.*

From Minutes of the Meeting 04-03:

- Application for state approval of Vysoká škola regionálního rozvoje a veřejné správy se sídlem v Českých Budějovicích (s.r.o.) /Institute of Regional Development and Public Administration in České Budějovice (Ltd)/
- Application for state approval of Rašínova vysoká škola se sídlem v Brně (s.r.o.) /Rašín College in Brno (Ltd)/
- Application for state approval of Filmová akademie se sídlem v Písku (o.p.s.) /Academy of Film in Písek (non-profit-making Comp.)/
- Application for state approval of Vysoká škola regionálního rozvoje se sídlem v Praze (s.r.o.) /Institute of Regional Development in Prague (Ltd)/.

Conclusions:

The AC recommended the grant of the state approval for Rašínova vysoká škola se sídlem v Brně (s.r.o.) /Rašín College in Brno (Ltd)/, did not recommend the state approval for Vysoká škola regionálního rozvoje a veřejné správy se sídlem v Českých Budějovicích (s.r.o.) /Institute of Regional Development and Public Administration in České Budějovice (Ltd)/ and were unable to complete reviewing procedures of applications of Filmová akademie v Písku (o.p.s.) /Film Academy in Písek (non-profit-making Comp.)/ and of Vysoká škola regionálního rozvoje se sídlem v Praze (s.r.o.) /Institute of Regional Development in Prague (Ltd)/.

From Minutes of the Meeting 05-03:

- Application for state approval of Vysoká škola tělesné výchovy a sportu Palestra se sídlem v Praze (s.r.o.) /Institute of Physical Education and Sports in Prague (Ltd)/
- Application for state approval of Soukromá vysoká škola ekonomická se sídlem ve Znojmě (s.r.o.) /Private Institute of Economics in Znojmo (Ltd)/
- Application for state approval of Vysoká škola v Praze (o.p.s.) /College of Prague (non-profit-making Comp.)/
- Application for state approval of Vysoká škola Visegrád se sídlem v Praze (o.p.s.) /Institute Visegrád in Prague (non-profit-making Comp.)/
- Applications for state approval, whose reviewing procedures were disrupted at the last meeting
- Application for splitting of Faculty of Education, Jan Evangelista Purkyně University in Ústí nad Labem into Faculty of Education and Faculty of Humanities and Natural Sciences
- Application for accreditation of follow-up Master study programme from T. Baťa University and IMS Brno in accordance with § 81 of Higher Education Act.

Conclusions:

The AC recommended the grant of the state approval for Vysoká škola tělesné výchovy a sportu Palestra se sídlem v Praze (s.r.o.) /Institute of Physical Education and Sports in Prague

(Ltd)/, Filmová akademie se sídlem v Písku (o.p.s.) /Academy of Film in Písek (non-profit-making Comp.)/ and Vysoká škola regionálního rozvoje se sídlem v Praze (s.r.o.) /Institute of Regional Development in Prague (Ltd)/, did not recommend the state approval for Soukromá vysoká škola ekonomická se sídlem ve Znojmě (s.r.o.) /Private Institute of Economics in Znojmo (Ltd)/, Vysoká škola v Praze (o.p.s.) /College of Prague (non-profit-making Comp.)/, Vysoká škola Visegrád se sídlem v Praze (s.r.o.) /Institute Visegrád in Prague (non-profit-making Comp.)/. The AC did not agree to the splitting of Faculty of Education, Jan Evangelista Purkyně University in Ústí nad Labem and the application for accreditation of follow-up Master study programme from T. Baťa University and IMS Brno in accordance with § 81 of Higher Education Act.

From Minutes of the Meeting 06-03:

- application for the state approval of Newton College se sídlem v Brně, (a.s.) /Newton College in Brno (Inc.)/
- acceptance of conclusions concerning evaluation of accredited activities for Vysoká škola obchodní v Praze (o.p.s.) (VŠO) /College of Business Studies in Prague (non-profit-making Comp.)/ and Vysoká škola cestovního ruchu, hotelnictví a lázeňství v Praze (s.r.o.) (VŠCRHL) /College of Tourism, Hotels and Spa Services in Prague (Ltd)/

Conclusions:

AC did not recommend the grant of the state approval for Newton College se sídlem v Brně, (a.s.) /Newton College in Brno (Inc.)/.

Conclusions concerning evaluation of accredited activities Vysoká škola obchodní v Praze, (o.p.s.) (VŠO) /College of Business Studies in Prague (non-profit-making Comp.)/ and Vysoká škola cestovního ruchu, hotelnictví a lázeňství se sídlem v Praze (s.r.o.) (VŠCRHL) /College of Tourism, Hotels and Spa Services in Prague (Ltd)/

a) Conclusions for VŠO:

- 1. The VŠO fulfils conditions of the accreditation of its study programme.*
- 2. The AC recommends to seek a way of improving teaching of languages and to create better conditions for seminars (seminar groups should have less than 20 members).*
- 3. The lack of preparation areas for teachers needs to be rectified.*

b) Conclusions for VŠCRHL:

- 1. VŠCRHL fundamentally fulfils conditions of the accreditation of its study programme.*
- 2. Its size and character makes it considerably different from other private HEI, which inevitably restricts the functioning of the institution. Owing to the method of supplying staff, HEI does not have its own creative activity.*
- 3. In the field of study programme structure, the AC recommends to equally spread the amount of specialised subjects throughout the duration of the studies and to expand teaching of languages, in order to teach two main languages during all three years of studies.*

- As in previous years, management representatives of Ministry of Education and those of Council of Higher Education Institutions took part at AC meetings. A representative of Czech Rectors' Conference also took part at one AC meeting.

4. Proceedings of the work groups in 2003

4.1. Proceedings of the permanent work groups

The permanent work groups discharged their activities in accordance with adopted principles and held regular meetings.

4.2. Proceedings of the specialised work groups of the AC

Specialised work group, composed of prof. P. Stránský (chairman) and doc. T. Blažek, prof. J. Mareš, doc. V. Válek, prof. St. Tůma, doc. P. Eliáš (upon nomination from the rector of University of South Bohemia), on 1st of April 2003, concluded their evaluation of study branch „Radiological Assistant“ in study programme „Specialization in Public Health“ implemented at the Faculty of Health and Social Care of University of South Bohemia. The conclusion of the evaluation is that Bachelor study branch „Radiological Assistant“ corresponds with the trends of education of politics of EU and such a programme is advisable to be implemented at Czech HEI.

At the AC meeting on 01-03, the AC appointed two new members - Jana Stávková and Jaromír Veber to the composition of specialised work groups for evaluation of Vysoká škola Karla Engliš v Brně /Karel Engliš Institute in Brno (Inc.)/, Evropský polytechnický institut v Kunovicích /European Polytechnic Institute in Kunovice (Ltd)/ and Soukromá vysoká škola ekonomických studií, s.r.o. Praha (SVŠES) /Private Institute of Economic Studies in Prague (Ltd)/.

At the AC meeting 03-03 the AC launched:

- Institutional evaluation of Literární akademie, s.r.o. (Soukromá vysoká škola J. Škvoreckého v Praze) /The Writer's Academy of Josef Škvorecký (Ltd.)/. For this purpose the AC appointed a special work group composed of: Petr Kratochvíl - chairman, Alena Macurová and Petr Fiala (other members were appointed in September).
- Evaluation of accredited activities of Vysoká škola mezinárodních a veřejných vztahů Praha, o.p.s. /College of international and Public Relations (Ltd.)/. For this purpose Petr Fiala was appointed as a chairman of a specialised work group of which other members were appointed at the following meeting.
- Evaluation of accredited activities of Středočeský vysokoškolský institut Kladno, s.r.o. /Institute of Central Bohemia (Ltd.). For this purpose the AC appointed a specialised work group composed of: Milan Sojka – chairman, Jiří Havel, Leo Vodáček.

At the same meeting, the AC appointed a special work group for evaluation of accredited activities of Vysoká škola obchodní v Praze, o.p.s. /College of Business Studies in Prague (non-profit-making Comp.)/ and Vysoká škola cestovního ruchu, hotelnictví a lázeňství se sídlem v Praze (s.r.o.) /College of Tourism, Hotels and Spa Services in Prague (Ltd)/ composed of: Milan Sojka - chairman, Jiří Havel, Marie Vitáková.

At the meeting 04-03, the AC:

- Approved the composition of specialised work group for evaluation of accredited activities of Vysoká škola mezinárodních a veřejných vztahů Praha, o.p.s. /College of international and Public Relations (Ltd.)/: Petr Fiala - chairman, Vladimíra Dvořáková, Bořivoj Hnízdo, Ladislav Rabušic and Maxmilián Strmiska, a representative of work group for non-university HEI.
- Completed the composition of specialised work group for institutional evaluation of Literární akademie, s.r.o. (Soukromá vysoká škola J. Škvoreckého v Praze) /The Writer's Academy of Josef Škvorecký (Ltd.)/: Petr Kratochvíl - chairman, Petr Fiala, Miloš

Horanský, Alena Macurová and Zuzana Jettmarová, a representative of work group for non-university HEI.

- Appointed a representative of work group for non-university HEI as a member of a specialised work group for evaluation of accredited activities of Vysoká škola obchodní v Praze, o.p.s. /College of Business Studies in Prague (non-profit-making Comp.)/ And Vysoká škola cestovního ruchu, hotelnictví a lázeňství se sídlem v Praze (s.r.o.) /College of Tourism, Hotels and Spa Services in Prague (Ltd)/. The group itself was appointed in June.

5. Miscellaneous

- **Foreign activities of the AC**

A report was drawn up by Pravoslav Stránský, member of the AC, for the meeting of the National Committee on Foreign Medical Education and Accreditation in Washington in March 2004, relating to the accreditation of our medical faculties in the U.S.A.

Vice-chairman and secretary of the AC attended the meeting of the steering committee of CEEN (Central and Eastern Europe Network), held on 1-2 November 2003 in Bucharest.

Vice-chairman and secretary of the AC attended the meeting of ENQA (European Network for Quality Assurance), held on 29-30 September in Budapest.

Vice-chairman of the AC attended the meeting of INQAAHE (International Network for Quality Assurance Agencies in Higher Education) held on 14-17 April 2003 in Dublin.

M. Sojka, P. Kratochvíl, P. Fiala and J. Uhlíř took part at the workshop „Recognition and Credit Systems in the Context of Lifelong Learning“ held in Prague on the 6th and 7th of June.