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Annual Report of the Accreditation Commission of the Czech Republic 1999

**Annual Report of the Accreditation Commission of the Czech Republic
(hereafter referred to as the AC) for 1999
(Information according to the structure approved at the 6th AC meeting)**

1. Introduction

Act no. 111/1998 Coll. on universities significantly expands and specifies the tasks of the Accreditation Commission compared to Act no. 172/1990 Coll.

• Status of the AC

The detailed manner of acting of the AC is described in the AC statute, which was approved by the government decision no. 825 dated December 9, 1998 and which came into effect on the same date. The statute describes the activities of the commission, the manner of evaluating universities, competence of the chairman, vice-chairman and members of the commission, activities of the clerk and secretariat of the commission, establishment of work groups of the commission and their competence, and also addresses the acting code of the commission.

2. Composition of the AC and its work groups

- Composition of the Accreditation Commission** – see www folder “List of Members of the Accreditation Commission”

• List of permanent work groups of the AC

a) Whose chairman is a member of the AC

Biology and ecology	10 members
Agriculture, forestry and food industry	8 members
Economics	15 members
Philosophy, theology and religion	15 members
Physics	9 members
History	8 members

Chemistry	12 members
Medicine and health care	10 members
Mathematics and Information Technology	11 members
Law and security professions	8 members
Technical professions	6 members
Art and artistic sciences	12 members
Pedagogic, psychology and kin anthropology	16 members
Philology and literary arts	9 members

b) Whose chairman is not a member of the AC

Pharmaceutical professions	6 members
Veterinary professions	7 members
Geography	14 members
Geology	5 members
Sociology and Politology	9 members
Military professions	5 members

Composition of permanent work groups – representation of members

Universities	Academy of Sciences CZ	Other institutions	Foreign	Total
146	21	19	9	195

3. Summary of the activities of the AC from its establishment until 1998

• **Information on the AC meetings from its establishment until 1998**

In 1998, the AC met three times.

The first meeting took place on September 22-23, 1998 in Havlickuv Brod with the following program:

1. Introductory word of the deputy – introduction of the Accreditation Commission and its main tasks
2. Speech of the chairman of the Accreditation Commission
3. Proposal of the Statute of the Accreditation Commission
4. Issues of the Accreditation Commission groups
5. Work proposal of the Ministry of Education, Youth and Sports public notice of request for study programs
6. Accreditation fields of study of the habilitation and naming procedures of opposition professors physical education
7. Procedure of negotiating requests for accreditation of study programs
8. Bachelor study programs of non-university institutions
9. Proposals for appointing professors
10. Course of the evaluation procedure of law faculties and medical faculties and re-evaluation of pedagogic faculties, issue of conclusions from evaluation of economic faculties
11. Deciding the types of universities
12. Proposals for fields of study of post-graduate studies

The second meeting took place on October 21-22, 1998 in Horovice with the following program:

Points 3-6 and 12 from the first meeting

1. Conclusion of the evaluation procedure of law faculties
2. Evaluation procedure of medical faculties, re-evaluation of pedagogic faculties, conclusions from evaluation of the Economic-Administrative Faculty of Pardubice University

The third meeting took place on December 8-9 1998 in Pelhrimov with the following program:

Points 3-6 and 12 from the first meeting

1. Proposals for fields of study of Master's degree studies
2. Conclusions from the evaluation procedure of pedagogic faculties
3. Proposal for establishment of a Faculty of Humanitarian Studies in ZcU Pilsen
4. Issue of registration of professions – study programs in the statutes of universities

At these meetings, the AC discussed the requests for establishment of 3 subjects of Master's degree study, of which 1 was recommended for accreditation.

For post-graduate subjects of study, the AC recommended 6 for accreditation and did not recommend 4.

- **Implementation of the new act on higher education**

In the area of implementation of the new act on higher education, the AC prepared “forms” for applications for accreditation of fields of study of the habilitation and procedures and individual members of the AC appointment participated in negotiations with the representatives of universities focused on integration of current fields of study into wider fields of study.

The AC decided about the types of universities in the Czech Republic, according of this decision only the Police Academy in Prague is a non-university institution, other state and public universities are of a university type.

The AC also co-operated on the preparation of the Ministry of education, youth and sports public notice on the detailed content of requests for accreditation of study programs.

- **Evaluation of faculties**

a) At the second meeting of the AC, the evaluation of 4 law faculties was concluded.

Conclusions:

1. Law faculty of Charles University Prague, Law Faculty of MU Brno and Law Faculty of ZcU Pilsen

- *Within the framework of entry examinations, lower testing of knowledge to the benefit of results in capability, in case of introducing general requirements, eliminate testing of knowledge in high school graduation examinations*

- *Accentuate direct contact and communication between teachers and students and individual approach to students in the study programs*

- *Introduce education of foreign languages in at least some professional subjects*

- *Create a new concept of post-graduate study, such as science education, and that at the level of international standards*

- *Prepare systematization of teaching positions, that is, from classification of subjects; develop a structure of work positions for professors and assoc. professors in individual subjects and assistant positions following up on them. Lower the number of teachers and increase their output: this must not be a reason for lowering the financial resources of the faculty.*

- *Demand that teachers publish in foreign magazines as qualification criteria.*

- *Concentrate the book fund in the faculty library and not at departments, increase discipline of teachers in lending of books*

- *Create connection between the library and the faculty through Internet*

- *For the Law Faculty of CU, lower the average age of professors and assoc. professors and increase the number of their teaching hours, namely lectures*

- *For the Law Faculty of MU, increase the proportion of teachers and assoc. professors at lectures and continue in habilitation procedures and naming of professor procedures*

- *At the Law Faculty of ZcU Pilsen, elect a dean.*

2. Law Faculty UP Olomouc

- *The AC recommends the Ministry of education, youth and sports to withdraw from the Law Faculty of UP Olomouc the right to carry out state examinations in subjects of university study*

- *Within three years, the AC will carry out a new evaluation of the Law Faculty of UP Olomouc*

- *It is necessary to continue increasing the qualification structure of teachers and increase their publication activity in renown magazines*

The complete wording of the report on evaluation of law faculties can be found on the Ministry of education, youth and sports website.

b) At the third meeting, the evaluation of 9 pedagogic faculties was concluded. With regards to the extensiveness of the conclusions for individual faculties, their activities and subjects, we refer to the Ministry of education, youth and sports website.

- **Honoring of members of the previous AC, who have completed their activities**

At the meeting of members of the previous AC of the Czech government and the new AC on January 6, 1999 at the Ministry of education, youth and sports building, there were 10 members who are not active in the new AC who were rewarded with Ministry of education, youth and sports medals. The deputy of the minister, Doc. Ing. Josef Prusa, CSc presented the medals to the pensions AC members.

4. Meetings of the AC in 1999

4.1. Statistical information from the meetings

AC Meeting	Location	Number of AC members present
4 th meeting, February 9-10	Horovice	18
5 th meeting, March 9-10	Cesky Brod	18
6 th meeting, April 13-14	Cernovice	20
7 th meeting, May 25-26	Svojanov	18
8 th meeting, June 29-30	Hradec Kralove	18
9 th meeting, September 28-29	Tisnov	20
10 th meeting, October 26-27	Herbertov	15
11 th meeting, November 23-24	Novy Dvur	16

- **Request for granting of state approval**

Requests Considered in 1999:

Moravian Legal Faculty, a.s. in Brno
 University of Applied Law in Prague, applicant VECTOR, s.r.o.
 University of Karel Englis, a.s. in Brno
 Business University, a.s. in Ostrava
 European Polytechnic Institution, s.r.o. in Kunovice
 Banking Institution, a.s. in Prague
 University of Hostelry in Prague, s.r.o.
 Financial-Administrative University o.p.s. in Prague
 International university of business and law, s.r.o. in Prague
 Business university o.p.s. in Prague

Total number of applications in 1999	19
Of which university/non-university	4/15
Number of applications Considered by the AC	10
Legal form of companies for those discussed: a.s./s.r.o./o.p.s	4/4/2
State approval granted/not granted	6/4 non-university
Regional representation	Prague-6, South Moravia-3. North Moravia-1
Subject representation	Economic study programs 12. Law 5. International territorial studies 1, hostelry 1, humanitarian subjects 4, engineering 1, information technology 1

- **Accreditation of study programs discussed in 1999**

Applications	Doctor		Master's degree		Bachelor	
	Recommend ed	Not recomm. ed	Recommend ed	Not recomm. ed	Recommend ed	Not recomm. ed
Public Un.	9	5	3	1	1	
State Un. Pursuant to §81						9
Public Un. and AV	32					
Expansion from a public Un. to a Special School					2	
Accred. of expansion of accred. stud. program by subjects			3		2	
Accred. of expansion to teaching in Eng.	110		45		13	
Private Un.		4		6	5	6
Total	151	9	51	7	23	15

- Over 900 applications for accreditation fields of study of habilitation and procedure appointing professors were discussed. Some fields of study were integrated and some applications were rejected. The total number of fields of study recommended for accreditation was 710 (some fields of study were divided into specialization), 88 were not recommended. Accredited and not accredited fields of study considered can be found at the address http://www.msmt.cz/vysoke_skoly

Recommended limitations of validity of accreditation	Number of subjects
Hab. + appointing procedure for 10 years (A10)	1*
Hab. + appointing procedure for 6 years (A6)	3*
Hab. + appointing procedure for 8 years (A8)	310
Hab. Procedures for 8 years, appointing for 4 years (A84)	34
Hab. + appointing procedure for 4 years (A4)	277
Hab. Procedure for 8 years (A8N)	35
Hab. Procedure for 4 years (A4N)	50

* Fields of study recommended for accreditation before approval of general criteria for limitation of validity of accreditation were recommended by the AC at the 9th meeting, together with recommendations to the ministry to accredit subjects of habilitation and appointing procedures, together with limitations for a period of 4 or 8 years, and that in relation to concrete conditions in individual proposed fields of study. Limitations of these procedures for 4 years is therefore joint, and that for the following reasons:

- It is necessary that the field of study be strengthened by younger habilitated teachers or
- In the given doctor study program, there are no graduates, or
- The work place shows low publication activity

At the same time, the AC set the condition that for accreditation of fields of study of habilitation procedures, at least two assoc. professors corresponding to the professional specialization must be active at the given work place.

4.2. Material information to the AC meeting

• Program of the 4th meeting

1. Evaluation of the possibility of making a proposal for a Master's degree study program PA Prague
2. Issue of higher specialized schools in relation to universities
3. Issue of fields of study of habilitation and procedures appointing professors
4. Proposal for establishment of a Faculty of Humanitarian studies at ZcU Pilsen
5. Evaluation procedure at faculties
6. Permanent work groups of the Accreditation Commission
7. Issue of applications for state approval and accreditation of study programs for private universities
8. Proposal of a time schedule for placement of applications for extension of validity of accreditation of study programs

Conclusions:

At the 4th meeting, the AC issued an approval standpoint to the establishment of a Faculty of Humanitarian Studies at the ZcU in Pilsen. It approved the procedure for consideration of applications for state approval, composition of work groups for geology and supplementing of other work groups. It also approved the time schedule for placement of applications for extension of accreditation of study programs by groups of subject related faculties.

Deadline	Faculty/Institution
1. phase	Machine (6)
March 2000 to August 2000	
Total	
	Pedagogic (9)
	Law (4)
	Economic (cat. D and E) (5)
	Medicine (8)
	32

2. phase September 2000 to February 2001 Total	Economic (cat. A1) (6) 28
	Environment (1)
	Construction (4), philosophy, natural science, humanitarian studies (2), social sciences and studies (2)
	Chemistry, technology (7)
	Mechatronics and inter-subject engineering studies (1)
3. phase March 2000 to February 2001 Total	Economic (cat. A2) (6) 28
	Pharmaceutical and veterinary (4)
	Physical education and sport, physical culture (2)
	Theology (5)
	Basic education (1)
	Other faculties and institutions CZU (5)
	Agricultural (1)
	AVU, VSUP (2)
	Creative culture, creative arts (2)
	28
4. phase September 2001 to February 2002 Total	Economic (cat. B and C) (3) 27
	Other MZLU faculties (3), Biology (1)
	AMU and JAMU faculties (5)
	Architecture (3)
	Mining-geology, metallurgy and mathem. Engineering, textiles (3)
	VA faculties (3), PA (1)
	Atomic and physical engineering (1)
	Transport (2)
	Health-social (2)
	27
1. phase March 2002 to August 2002 Total	Natural sciences and mathematics-physics (5) 12
	Information technology, applied sciences (2)
	Electro-technology and information technology (4)
	CERGE (1)
	12

- **Program of the 5th meeting:**

Points 3, 5 and 6 from the 4th meeting

1. Accreditation of doctor study programs of *Atomic chemistry* FJFI CVUT
2. Discussion of state higher specialized schools in relation to non-university institutions
3. Applications for granting state approval and accreditation of study programs
4. Issue of doctor study programs in co-operation of Universities and Academy of Sciences of the Czech Republic
5. Issue of classification of root educational fields of study
6. Structure of the annual report of the AC

Conclusions:

Among other, the AC approved the composition of 2 work groups and composition of purpose work groups for new evaluation of the Law Faculty of UP Olomouc.

- **Program of the 6th meeting:**

Point 6 from the 5th meeting

1. Applications for granting state approval
1. Method of discussing applications for accreditation of habilitation and appointing professors procedures
2. Request of the Moravian Law University for granting state approval
4. Request of the University of Applied Law for granting state approval
5. Issue of applications for accreditation of study programs

Conclusion:

At the 6th meeting, the AC approved the aid for processing of applications for accreditation of study programs and structure of the AC annual report. Acceptance of the conclusion to the Moravian Law University was postponed to the 7th meeting.

- **Program of the 7th meeting**

Point 4 from the 5th meeting

1. Application for the granting state approval to University of Karel Engliš in Brno
2. Application for the granting state approval to Business University in Ostrava
3. Application for the granting state approval to Moravian Law University in Brno
4. Application for the granting state approval to European Polytechnic Institution in Kunovice
5. Application for the granting state approval to Banking Institution in Prague
6. Classification of root educational fields of study

Conclusion:

The AC approved the granting state approval to the European Polytechnic Institution in Kunovice and the Banking Institution in Prague, and did not approve the granting state approval to the Business University in Ostrava and the Moravian Law University in Brno. The Commission approved the accreditation of then expansion of bachelor study programs carried out at the Economic Faculty VSB-TU in Ostrava, at the Higher Specialized School in Valašské Meziříčí and accreditation of doctor study programs “Organic chemistry” and “Biochemistry” at UOCHB AV CZ in co-operation with the Food Industry and Biochemistry technology Faculty of the VSCHT in Prague and the Natural sciences Faculty of CU in Prague pursuant to §81.

- **Program of the 8th meeting**

Point 3 of the 4th meeting, point 5 from the 6th meeting and point 1 from the 7th meeting

1. Application for granting state approval – Hostelry University in Prague

Conclusion:

The AC did not approve the granting state approval to the University of Karel Engliš, and approved its granting to the Hostelry University in Prague. It did not approve the accreditation of bachelor study programs presented pursuant to §81 of the act on Universities independently to the Specialized Schools in Jihlava, Pardubice and Prague.

- **Program of the 9th meeting**

Point 3 from the 4th meeting, point 5 from the 6th meeting

1. Application for state approval – University of Finance and Administration in Prague
2. Application for state approval – International University of Business and Law in Prague
3. Issue of transformation of some state specialised schools into non-university institutions

Conclusion:

The AC approved the granting of state approval to the University of Finance and Administration in Prague, and did not approve the granting of state approval to the International University of Business and Law in Prague.

- **Program of the 10th meeting**

Point 3 from the 4th meeting, point 5 from the 6th meeting

1. Application for state approval – Business University in Prague

Conclusion:

The AC did not approve the granting of state approval to the Business University in Prague.

- **Program of the 11th meeting**

Point 3 from the 4th meeting, point 5 from the 6th meeting

1. Conclusions from evaluation of medicine faculties
2. Conclusions from the evaluation of the Law Faculty UP Olomouc
3. Conditions of the AC for placement of applications for re-accreditation of study programs

Conclusions:

The AC concluded to new accreditation of the Law Faculty UP Olomouc

1) *The AC approves the accreditation of master's study programs of Law at the Law Faculty of Palacký University in Olomouc for a period of four years.*

2) *The AC recommends that the Law Faculty in this period focus on the following areas:*

- *Staff provision: by 2002, attain at least 10 teachers with professor and assoc. professors' titles as full time employees. Other habilitated teachers will be part time employees. Professors, assoc. professors and professional assistants with professional titles will teach key subjects. At the end of this period, only a teacher with pedagogic or scientific title will hold the function of department head.*
 - *Faculty management: Focus on teachers, so that they limit their activities outside the school, particularly commercial activities.*
 - *Qualification growth namely of internal teachers: support transfer to employment contracts for definite periods of 1-3 years with concrete tasks in this area (initiation or termination of studies in doctor study programs, initiation or termination of habilitation procedure – namely following fulfillment of tasks.*
 - *Study areas: deepen teaching of economic subjects, higher quality of teaching of foreign languages so that the student is capable of communication in two world languages, introduction of credit system in 2001/2002.*
 - *Publication activities: the faculty must maintain quantitative growth in publication activities and focus on their quality, namely publication in renowned magazines in 2000/2001.*
 - *Grant activities: the faculty must focus on scientific projects, to obtain resources from abroad, GA CZ and the University Development Fund.*
- 3) *Fulfillment of these indicators will be regularly monitored by the AC on the basis of annual reports on activity of faculties and other required information.*
- 4) *The AC will co-operate with the MSMT on the composition of a commission for the state final examinations at the Law Faculty during their naming by the ministry.*

Termination of the evaluation of medical faculties and VLA JEP:

AC recommendations for Ministry of education, youth and sports:

1. ***At all MF, extend the validity of accreditation pursuant to §11 of Act no. 42/1999 Coll. for study programs of general medicine in master study for a period of 12 years in the Czech and English languages. At VLA, extend the validity of accreditation for military-medical part of the study program of general medicine for a period of 12 years.***
2. ***For the study program of dental of the MF, extend the validity of accreditation pursuant to §11 of Act no. 42/1999 Coll. for study programs for 6 years in the Czech and English languages, at VLA accredit military-medical part of the dental study program also for a period of 6 years. During this period, establish a joint work group of Ministry of education, youth and sports, MZd, representatives of dental faculties and the Czech Dental Chamber, which would present a proposal for a new dental curriculum which would be in accordance with EU regulations by 2002.***
3. ***For bachelor and doctor study programs at all MF and VLA, extend the validity of accreditation for a period of 6 and 10 years after filling in of information required by Act no. 42.1999 Coll. by the end of the first half of 2000.***

AC recommendations for all medical faculties and VLA:

1. *That MF and VLA dedicate corresponding attention to recommendations of work groups, stated in the previous part of the report.*
2. *Assign individual MF to rapidly fill leading positions in all teaching work places with habilitated teachers. If this is not achieved within three years, change the statutes of these institutions, chambers or clinics into departments. For VLA, solve through the Ministry of Defense.*

3. *If the teaching of doctor study programs is carried out on the basis of contracts with the Academy of Science CZ, ensure that at MF in subjects of habilitation and naming procedures accredited to the MF, qualified teachers participate in the education of students of doctor studies.*
4. *Allow individual MF and VLA to involve connect student of doctor studies into teaching, which creates a flexible backup of the teaching team (teaching activity should not exceed 10% of the total activity of the student of doctor studies).*
5. *That MF and VLA regularly control the study program and ensure its continual compatibility with international standards.*
6. *That habilitation and doctor work is accessible for a research group of workers.*
7. *That MF considers the possibility of teaching "first aid" in the first year.*
8. ***That the MF and VLA support student educational meetings within the faculty and the entire republic.***
9. ***That the MF and VLA take measures which would be directed at the increasing of publication activity with the aim of informing about research results of the world medical public through publishing in international science magazines with a high impact factor. One of the possible solutions of this issue is deepening co-operation with resort science institutions and AV CZ institutions, even in the case that they are outside the locality of the faculty.***
10. ***That scientific work be classified according to the scheme: a) work in extenso in magazines with impact factor, b) work in extenso in magazines without impact factor, c) response according to SCI.***

More detailed conclusions and recommendations of the AC can be found on the Ministry of education, youth and sports website. At this meeting, the AC also approved the proposal for requirements, which should contain applications for extension of accreditation of study programs presented in phase 1 according to the above time schedule.

- In spring, the AC members participated in a meeting on harmonization of designations of study programs with the number list of Classification of root educational fields of study (KKOV), which took place in the Center for university study in subject groups.
- On September 22, several members of the AC met at Ministry of education, youth and sports with representatives of other Specialized Schools, which requested accreditation of bachelor study programs without agreement with universities.
- The meetings of the AC in 1999, like in previous years, were regularly attended by representatives of the Board of Universities: either their former chairman, prof. Ing. Ivan Wilhelm, CSc. Or the former commission chairman for network development and structure of universities, prof. Ing. Jan Ehleman, CSc.

5. Meetings of work groups in 1999

5.1. Meetings of permanent work groups

At their first meetings, the work groups created and then accepted their own acting codes. Their further meeting issued mainly from the need to evaluate the presented applications and thus the number group meetings is different only in their focus. Applications for accreditation are first discussed in the work group, whose meeting thus precedes the AC meeting. The chairman of the work group can also request the supplementing of applications from the applying institution. Records are made of meetings. For discussion of certain applications, representatives of the applying institution are invited to the meeting of the work group. The chairman of the work group informs the AC about the results of meetings of his group. Most applications are aimed at the work group for economic fields of study, then applications in law, biology, chemistry, etc. Several work groups can comment on applications from border subjects according to professional focus. Some members of work groups participate in work visits to institutions applying for state approval, during which the material and information equipment of the applicant is generally evaluated.

5.2. Meetings of purpose work groups of the AC in 1999

- Purpose work group for evaluation of the Law Faculty in Olomouc was identical in its composition as the permanent work group for law and security professions (see 2). At the 5th meeting, the AC approved the composition of the evaluation group that visited this faculty. The final report of the purpose work group served as a basis for the AC negotiations at the 11th meeting (see 4.2.)
- The AC stipulated the purpose work group for evaluation of Medical Faculties and VLA in February 1998 under the head of the former AC member for medical professions, prof. MUDr. Zdenek Lojda, DrSc. (19 members).

6. Various

• Establishment of the AC secretariat, appointing of the AC clerk

On April 20, 1999, upon order of the Ministry of Education, Youth and Physical Education no. 9/1999, the secretariat of the Accreditation Commission was established, which as sector 30/1 was included in the

department of universities. The new department is responsible for material and financial provision of the AC. The department has three employees of the current department of university education, who have actually been engaged in this activity in the Secretariat Office in building A009 MSMT. The head of the department is doc. Ing. Vaclav Vinš, CSc., who was appointed to the function of the AC clerk by the Minister of Education on the basis of a recommendation from the chairman of the AC, dated February 1, 1999.

- **Foreign activities of AC members**

A member of the purpose work group for evaluation of medical faculties, prof. Kraml, participated in the meeting of the NCFMEA (National Committee on Foreign Medical Education and Accreditation) in Washington on March 4, where he answered questions concerning the annual report on accreditation of medical faculties in the Czech Republic.

Prof. Jaøab has been a member of the International Advisory Board, Accreditation Commission of Hungary since 1998.

One member of the AC and two employees of the AC secretariat participated in a study trip in universities in Germany from September 13 – 17, 1999.

- **AC address on the Internet**

Reports on the activity of the AC and other information (records of AC meetings, reports on evaluation of faculties, etc.) are published at the address: http://www.msmt.cz/vysoke_skoly/akreditacni_komise.